Anuradha Chaudhary

H – 190, Baselwa Colony, Faridabad

Haryana-121001, India

Mobile: +91 9599916542

E-mail: anuradha.choudhary07@gmail.com

**Summary**

* 4.9 years of Industry experience in Quality Assurance and Software Testing experience for both Web-Based and client server Applications.
* Experienced in Manual Testing and Defect Analysis/Reporting/Resolution.
* Detailed understanding of QA methodology (Agile, Waterfall,etc.) to ensure quality control.
* Good knowledge and experience of all the phases of Software Development Life Cycle (SDLC) methodology.
* Broad knowledge and experience of Test Plans, Test Cases and Requirement Document.
* Hands on experience with basic SQL queries and utilizing SQL queries for data verification.
* Understanding of bug life cycle.
* Expertise in Functional Testing, Regression Testing, System Testing and Black Box Testing.
* Experience in reviewing Business/Functional user requirements and creating the standard procedure documents for processes used within the team.
* Domain Knowledge: US Healthcare
* Flexibility in adaption to work environments.
* Ability to inculcate new relevant skills with ease in a time sensitive frame.
* Detail orientated and resourceful in the completion of projects with ability to multi task and meet strict deadlines.

**Educational and Technical Qualification**

* B.Tech in Computer Science from B.S.A.I.T.M(affiliated to MDU, Rohtak) in 2012 with 65%
* 12th from Holy Child Public School(CBSE), Faridabad in 2008 with 73%
* 10th from John.F.Kennedy Public School(CBSE), Faridabad in 2006 with 82%

**Employment Experience**

* Currently Working with Xerox( now Conduent)((2 Year 9 Months)
* As Business Analyst from November 2016 to present.
* As Associate Business Analyst from September 2014 to October 2016.
* As Business Analyst from November 2014 to till date.
* Worked for Aon Hewitt from September 2012 to September 2014 (2 Years).

**Tools and Technical Skills**

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| --- | --- |
| **Testing Tools**: | HP-QC, ECHO (Automation tool) and Conversation(company proprietary tools). |
| **Version Control Tool:** | SVN |
| **Bug tracking Tools**: | Maestro Tracker, JIRA,HP Quality Center |
| **Exposure to Mainframes**: | Basic knowledge of Batch Jobs, BF Queries/SQL Utility, CICS |
| **Operating System**: | MS-DOS, Windows 95/98/2000/XP/Vista/7 |
| **Database System:** | DB2, SQL Server |
| **Platforms:** | GUI, Web, Database and Mainframe |
| **Domain Expertise:** | US Health & Welfare |
| **Others:** | MS Office (Word, Excel, Power Point) |

**Career Highlights**

* **Project UnderTaken at Xerox**

**Project : FORD, GlaxoSmitheKline(GSK) and CIGNA-Ongoing Processes/ New Implementations**

**Tools : Sybase, Rapid SQL, HP -QC**

**Role : Associate Business Analyst**

**Key Responsibilities:**

* Analysing requirement gaps and gathering the required information upon discussing with on-shore counterparts.
* Preparing test cases covering all requirements of the application.
* Manual Testing {GUI(Graphical User Interface) and Web} and reporting the bugs.
* **Implementation** of the ongoing change orders and a new platform for websites of the two clients.
* **Test Plan creation** (manual).
* **Test planning and defect logging using Quality Center.**
* **Defect management**: defect logging, reporting and resolution (close).
* Writing basic **SQL queries** for data identification/debugging.
* Process execution, Monitoring and Process Maintenance.
* Client-specific and process-specific knowledge management - managing business requirements and process documentation, as well as **data dictionaries**.
* Resolve file issues with clients, vendors, and third parties (via email, telephone, etc.)
* Meeting deadlines while maintaining an acceptable quality and productivity level in accordance with service standards.
* Mentoring the new hires.
* Actively participated in enhancement meetings, project review meetings, Weekly status meetings and various other meetings which were focused on making the application more effective
* **PROJECT UNDERTAKEN at Aon Hewitt**

**February 2014 to September 2014 as Senior Setup Configuration Specialist**

**Project :**  NewPage and HENKEL

**Tools :** TBA, Conversation, IBM Mainframe Session, SVN, SQL Server, YBR , JIRA

**Role :** Senior Setup Configuration Specialist

**Team Size :** 7-8

**Responsibilities**:

* Work with System Analyst and Requirement Analyst to research the impact of changes to the client delivery and existing system.
* **Configure** the system as per the requirement. This included updating the provisional tables as well as minor **HTML** file updates for web pages/links.
* System **testing** support/review.
* Regular Meeting with US team to discuss the changes and task status.
* Performing testing for the new customizations.
* Updating **web** files for text/image and logical updates.
* **Defect** logging / reporting / closing using **JIRA.**
* Mentoring new hires
* Writing select/insert/delete/update SQL queries in database based on requirements.

**September 2012 to January 2014 as Setup Configuration Specialist**

**Project : GRACE, Saudi Aramco, RedDawn(Internal Project),RAI(Reynold American Inc.),Aerojet, JLL(Jones Lang LaSalle), SONY.**

**Tools : TBA, Conversation, IBM Mainframe Session, SVN, SQL Server**

**Role : Setup Configuration Specialist**

**Team Size : 7-8 for each of the clients**

As a part of implementation team I was responsible for the initial setup and testing of client provisions.

Also I was involved in yearly project( Annual Enrolment) for one of the clients(JLL).

**Ongoing Maintenance for TBA and YBR**

**Description**: These are the projects for ongoing changes maintenance in system.

* Creating test cases
* Test Execution on web and GUI
* System testing support.
* Update base template to account for the update.

**Extra Curricular Activities**

* Awarded with Plaudit award for Quality and Team work.
* Trained in **basic SAS** at High Technology Solutions, Kalkaji, Delhi.
* Leading the engagement activities on the team level.
* Secured second position in IEEE C-Language competition at college level.
* Numerous appreciations from Onshore and offshore team for Quality output.
* Coordinated events at college fest.

**Personal Profile**

Name : Anuradha

Father’s Name : Mahabir Singh

Date of Birth : 3rd December, 1990

**References**

Shall be provided on request.

**Declaration**

The above information is true to best of my knowledge. I would like to be part of your organization sincerely.

**Place : Faridabad Anuradha**